



### **Seeking Full-Time Program Managers for Immediate Hire**

At OWLS, we engage, enrich, and inspire Chicago kids and communities through the power of lacrosse. We are currently seeking passionate, team-oriented, individuals who are deeply committed to affecting positive change in Chicago's most vulnerable communities through sports based youth development.

### **Program Manager Role**

The OWLS Program Manager reports to the Chief Program Officer, and will support the facilitation and execution of OWLS Outreach, League, and Academy programming delivered to our school and community partners.

### **Key Responsibilities**

#### **ENGAGE with students, families, and partners.**

- Supporting students on their path to a healthier quality of life by teaching and modeling life skills such as decision-making, goal-setting, and problem-solving
- Establishing strong relationships and communications with students on a consistent basis to encourage attendance and engagement with our afterschool clinics, competitive play, and the OWLS Academy Scholars program
- Serve as the point of contact between OWLS participants, families, and school staff members
- Assist with registration and data tracking of OWLS participants
- Being present in our partner schools throughout each week and maintaining strong relationships with school faculty, staff, and administrators

#### **LEAD teams, classes, and enrichment programs.**

- Setting goals and clear expectations for student participants around team standards/conduct, while creating routines and structures to help students meet those expectations
- Develop and oversee delivery of outreach curriculum, PE sessions, enrichment programming, and site-based afterschool programs
- Assist Chief Program Officer w/ OWLS League operations and logistics
- Traveling with participants to clinics, games, and tournaments as well as enrichment trips
- Serve as a coach for OWLS League across multiple age groups

## Qualifications

- Possess and demonstrate an affinity for our mission
- This candidate should have at least 2 years of relative experience in the areas of: sports based youth development, education, coaching, or general non-profit
- Experience working with elementary, middle or high school youth in a tutoring, mentorship, and/or coaching capacity
- Possess strong leadership, collaborative, and time management skills
- Ability to manage and comfortably work with large groups of children and/or adults
- Exceptional work ethic and ability to take initiative on one's own to address questions and challenges
- Organized, detail-oriented executor with ability to multi-task in a fast-paced, execution focused environment
- Ability to work after-school hours and weekends, when necessary
- Bachelor's degree or higher preferred
- Valid driver's license and personal vehicle

## Compensation

- Salary range: \$45,000-\$55,000 commensurate with experience
- PPO healthcare coverage including dental
- Training and professional development opportunities including but not limited to: trauma informed coaching certification, USA Lacrosse coaching certification, and Laureus Sport for Good membership and training opportunities.
- Access to the OWLS board network and career development opportunities

## Application Process

Review of applicants will begin immediately and continue until the position is filled. In order to be considered for this position, all interested candidates should submit the following items to Sam Angelotta, Executive Director ([sama@owlslacrosse.org](mailto:sama@owlslacrosse.org)):

- Letter of interest
- Resume

## Additional Resources

- [The 2021 OWLS Impact Report](#) provides a summary of our core purpose, mission and model, current partnership footprint, and organizational goals related to our impact on the community.

**Disclaimer** The job description for OWLS is only a summary of the typical functions of the job and not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties. The responsibilities, tasks, and duties of the jobholder might differ from those outlined in this job description and that other duties, as assigned, might be part of the job. OWLS Lacrosse is an equal opportunity employer and encourages a diverse pool of candidates to apply.